

JZMK Partners is a dynamic and award winning international Architectural and Urban Planning firm that has a 55-year reputation based on the premise that design solutions should be creative, inspirational, and provide long term value. Using collaborative processes and new innovative modeling technologies; we develop timeless, environmentally sensitive and cost-effective solutions, fashioning us one of the most respected and sought-after Architectural and Urban Planning firms in the global marketplace today. The firm's influence and geographic project experience spans globally from the United States to over fifteen countries worldwide.

## **OUR MISSION**

With a fusion of inspired people and dynamic processes, JZMK Partners addresses client and community needs with planning and design solutions that are contextual, innovative, current and sustainable.

## **OUR CORE VALUES**

Mutual Respect  
Creative Energy  
Spirit of Partnership  
Do the Right Thing  
Community Service

## **OUR VISION**

Contribute to humanity by creating places people enjoy, find their inspiration and want to be.

## **BUILD YOUR POTENTIAL**

We offer exciting opportunities to contribute to a firm dedicated to architectural design, planning and future technologies. We implement a "horizontal" team structure, and favor an open and collaborative work environment that nurtures professional growth and empowers our team. We feel strongly that employee opportunities and growth potential are great at JZMK Partners.

## **AVAILABLE POSITIONS**

Evaluation of candidates for positions shall be based on in-office interviews, work presented, possible skill level test and professional references. To apply, provide an electronic cover letter and resume to [careers@jzmkpartners.com](mailto:careers@jzmkpartners.com). A portfolio will be required during in-office interview. Electronic portfolios will not be accepted. JZMK will respond to candidates via email we believe match our available positions and requirements.

## SENIOR PLANNER

Assist the Planning Director in planning, design, execution, monitoring, communication, controlling and closure of projects. Responsible for assisting Director of Planning in establishing budgets for new projects and additional service requests. Have a clear understanding of the scope of work and time to complete. Once a project is awarded, work with Director of Planning to schedule the appropriate staff for the project to ensure that the project scope and budget stay within the contract terms.

Promote and expand the use of various software platforms as tools in the development of the planning documents. Introduce new procedures to the Planning Studio to keep current with up-to-date techniques. Work with the planning support staff as needed to ensure that deliverables are technically resolved to the client's expectations. Review the deliverables before sending to the client to ensure that the JZMK quality standards are maintained. Responsible for producing planning documents in accordance with office standards, governing codes and regulations. Provide mentoring, leadership and inspiration to Planning Staff. Maintain and assure positive morale. Meet informally, as needed, to assure proper and positive communication.

### APPLICANT REQUIREMENTS:

- Hold a Degree in Planning or Landscape Architecture, and/or related field.
- Membership in APA/ASLA or AICP, LEED preferred, but not required
- Minimum of six (6) years' experience with the master planning of residential, mixed-use; and resort projects with experience in project management, client/consultant contact, and project workshop experience.
- Strong software proficiency and skills in digital project development.
- Must possess a thorough knowledge of planning and zoning codes and accessibility code requirements for all project sizes and types that the firm designs.
- Highly organized, detail-driven, and conscientious with demonstrated leadership experience.
- Possess effective communication skills (both verbally and writing).

## **JZMK OFFERS:**

- Great benefits that include medical, dental, vision and FSA,
- Paid holidays, personal sick and vacation time,
- 401(k),
- JZMK professional development opportunities including; Architectural licensure support and reimbursement, career path and mentoring support, and continuing education (lunch & learn) opportunities,
- Monthly staff lunches and regular Happy Hours,
- JZMK is located in the energetic South Coast Metro District of Orange County that offers a dense mix of commercial, residential and retail developments. We are free-way adjacent and in close proximity to John Wayne Airport, the beach, sports, and cultural centers.

**APPLICANTS CAN SUBMIT A COVER LETTER AND RESUME TO [CAREERS@JZMKPARTNERS.COM](mailto:CAREERS@JZMKPARTNERS.COM)**